



PANAMA CENTRAL SCHOOL

PANAMA, NEW YORK

“A SMALL RURAL SCHOOL WITH EVERYTHING”

Employment Application

Application will be kept on file for two years from date received.

Personal Information

Last Name _____

First Name _____

Phone _____

Address _____

Social Security # _____

City, State Zip _____

Position Desired

Position Desired _____

Date Available _____

Employment type desired?

Full-time

Substitute

Have you applied here before?

Yes

No

_____ If so, date applied

_____ Position

What prompted you to apply here?

Advertisement

Referral

Agency

Other

Grades and subjects preferred (in order of preference)

1. _____ 2. _____ 3. _____

Personal Data

Type of NYS Certification _____ in the Field of _____

Date Issued _____ Expiration Date _____ New York State Teachers' Retirement System Number _____

Type of Out-of-State Certification held _____ in the

State of _____ Date Issued _____ Expiration Date _____

NYS Teacher Certification Examination: _____ Salary Expected _____

(Copy of test results requested) Date Taken

National Board for Professional Teaching Standards _____ Justification _____

(Copy of test results requested) Date Taken

Have you been previously tenured in a NYS school district? _____

If yes, please indicate school district _____ (Upon employment you will need to supply proof of tenure)

Other certificates held _____

Military Services _____ Do you have Fingerprint Clearance _____

Branch

Years

Professional Preparation

	Name of School or Institution and Location	Course of Study	Diploma or Degree	Did You Graduate	Honors Received
High School					
College					
University					
Graduate Work					
Special or Occupational					

Number of hours in major teaching area(s) _____

Grade Point Average: All Subjects _____ Major _____ System: 3.0 4.0 6.0
(check one)

Teaching Experience (Include student teaching and substituting)

(check one)

Name and Location of School	From	To	(check one)		Position	Name of Immediate Supervisor
			Full Time	Part Time		

Total Experience in years _____

Reason for leaving job _____

Non-Teaching Work Experience (Please list most recent experience first)

Employer and Location	Dates	Position Held	Reason for Leaving
1 _____ _____	_____	_____	_____
2 _____ _____	_____	_____	_____
3 _____ _____	_____	_____	_____

References (Include superintendents and principals you have worked under)

Name	Address	Phone	Position
A. Professional			
1 _____			
2 _____			
3 _____			
B. Personal			
1 _____			
2 _____			

**Special Interest (List in order of preference those activities which you can direct or coach.
Underline those you have directed or coached.)**

**If desired, use the space below for any other information which you
feel would further your candidacy:**

Skills

Additional Information

Indicate your level of computer skills:

	None	Intermediate	Advanced
Word Processing			
Database			
Spreadsheet			
Internet			
Other Skills			

Check appropriate box to the right of each question.

- A. Were you ever dismissed or discharged from any employment for reason other than lack of work or funds? Yes No
- B. Did you ever resign from any employment rather than face dismissal? Yes No
- C. Have you ever been convicted of any crime (felony or misdemeanor)? Yes No

If you answered "Yes" to any of the above, please give specifics on a separate sheet of paper and attach. If you elect not to provide specifics or if such explanation is insufficient, you may be required to submit further information.

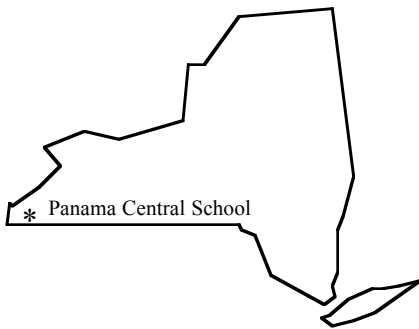
None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the duties and responsibilities of the position for which you are applying.

I verify that the information supplied herein is complete and truthful. Any misrepresentation or admission can be justification for refusal of employment, or, if employment, termination of employment.

Signature of applicant

Date

Phone: 716-782-2455



This rural, suburban school district, with a UPK-12 enrollment of 600 students, is located in the southwestern corner of New York State ten miles from the Pennsylvania state line. The picturesque district touches Chautauqua Lake and offers year-round recreational activities. Boating, golfing, skiing, hunting and fishing opportunities are excellent. Employees enjoy the advantages of the city of Jamestown while enjoying the quietness of rural and suburban living. The famous intellectual and cultural center, Chautauqua Institution, is located just minutes from our district. Graduate and post-graduate institutions are located within commuting distance of the district.

FOR OFFICE USE ONLY

	Date
Application Received	_____
Credentials Requested	_____
Received	
Placement Folder	_____
Certificate Copy	_____
NYSTCE Test Results	_____
Fingerprint Clearance	_____
Resume	_____
Letters of Reference	_____
Interview Scheduled	_____

Thank you for completing this application and for your interest in Panama Central School.

Please return to:

**Bert Lictus, Superintendent
Panama Central School
41 North Street
Panama NY 14767**

Panama Central School is an equal opportunity employer and does not discriminate on the basis of gender, color, race, religion, natural origin, age, martial or veteran status, or the presence of a non-job-related medical condition or handicap.