

- Contact Morpho Trust/IDEMIA at <https://uenroll.identogo.com/workflows/14ZGR7> or call 1-877-472-6915 to schedule an appointment.
- Payment of \$101.75 is due at the time of fingerprinting. Payments are not accepted when the appointment is made. At the fingerprinting appointment credit card, debit card, business check, or money orders are accepted. Cash is **not** accepted. Check or money must be made out to **Idemia**.
- You must provide one form of identification. Acceptable documents are listed on the IdentoGo website.
- When asked to provide a service code, please type in 14ZGR7 so results can be reported.
  - Then select choice 'employee'.
- School will receive clearance through the New York State TEACH system

*If you have any questions, please contact the NYSED Fingerprint Helpdesk at: [ospra@nysed.gov](mailto:ospra@nysed.gov) or call (518) 473-2998.*